Conversion of Vehicle

Process Flow of Conversion of Vehicle

Step 1Home Page - Enter Vehicle Registration Number

Applicant Enter the Vehicle Registration number to avail **"Conversion of Vehicle"** service. And move the application to next stage.



Step 2 Click on Proceed button

Applicant click on the proceed button and enter the next stage.

Ministry of Road Transport & Highways (MORTH)			National Informatics Centre (NIC)
VAHAN CITIZEN SERVICES	MINISTRY OF	ROAD TRANSPORT AND HIGHWAYS Government of India	Vahan dieel
🚖 Home 🔎 Appointment 🗸 🗏 Status 👻 🗏 Cart	Related 🗸 📥 Other Services 🖌 🗐 User Manual	③ FAQ → L Contact Us ③ General Instruction	
What's New	ervices have been implemented by differe	ent states/ RTOs at present.	
General Instructions for availing Vahan Services	C.		Statewise Service Availablity
Services			Choose State:
	Ch c		Select One
	Vahan Citizen	XXXXXXXXXX	
	Services	Vehicle Registration Number	
	20, 23, 44	Proceed	
	Note:		
Prerequisites		een implemented by different states/ RTOs at present e(s) and also to apply for these services please enter your Vehicle	
Trerequisites	Registration Number (without any gap)	(-)	
		nistry of Road Transport & Highways (MoRTH) Government of India	NIC NATIONAL INFORMATICS

Step 3 To Avail Application "Conversion of Vehicle"

Applicant selects the **"Conversion of Vehicle"** service from the drop down **"Online Services"** menu.



Step 4 Confirmation Message Box Appear

Click on the "Yes/No", button and you can proceed further.



Step 5 Enter Chassis Number and Mobile Number

After selecting "**Conversion of Vehicle**", service applicant has to fill Chassis number and mobile number.

Ministry of Road Transport & Highways (MORTH)		National Informatics Centre (NIC)
VAHAN CITIZEN SERVICES	Motor Vehicles Department, Maharashtra	Vahan dleel
🕈 Home 🛛 🛱 Online Services 👻 🚔 Appointment 🗸	How Do I ? +	Avail service for another Vehicle Vehicle Number : XXXXXXXX
		Instructions For Conversion Of Vehicle
	Conversion Of Vehicle	
	Registration No. • Chassis No.(Last 5 digit) - XXXXXXXXXXXX Enter Mobile Number XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	
	Show Details	

Step 6 Click on Generate OTP

Click on the "Generate OTP", button and you can proceed further.

Ministry of Road Transp	ort & Highwa	ays (MORTH)				National Informatics Centre (NIC)
VAHAN CITE SERVICES	ZEN			Motor Vehicles Department, Maharashtra		Vahan died
🔒 Home 🛛 🌣 Online S	ervices -	Appointment -	← How Do I ? -		Avail service for another V	ehicle Vehicle Number : XXXXXXXX
						Instructions For Conversion Of Vehicle
			Conversion Of Vehicle			
			Registration No XXXXXXXXXXX Enter Mobile Number XXXXXXXXXXX	Chassis No (Last 5 digit) - XXXXX Generate OTP Show Details		

Step 7 OTP Generation

Here, OTP will be generated and sent to mobile number provided by applicant, also pop up message will be shown.

Ministry	of Road Transport & High	ways (MORTH)					National Informatics Centre (NIC)
्र सत्यमेव जयते	VAHAN CITIZEN SERVICES			Motor Vehicles Dep	artment, Maharashtra		Vahan dieel
A Home	e 🗘 Online Services 🗸	🚔 Appointment 🗸	How Do I ?-			Avail service for another Veh	Icle Vehicle Number : XXXXXXXX
			Conversion Of Vehicle				
			Registration No. • XXXXXXXXXX Enter Mobile Number		Chassis No.(Last 5 digit) -		
			XXXXXXXXXX		e OTP(Last Chance)		
			IAle	OTP has been generated and sent to			

Step 8 Enter Generated OTP

Applicants enter the received OTP as given below.

Ministry of	f Road Transport & High	ways (MORTH)			Na	tional Informatics Centre (NIC)
	AHAN CITIZEN ERVICES			Motor Vehicles Department, Maharashtra		Vahan died
🔒 Home	Online Services -	Appointment 🗸	- How Do I ? -		Avail service for another Vehicle	Vehicle Number :XXXXXXXX
					Instru	uctions For Conversion Of Vehicle
			Conversion Of Vehicle			
			Registration No. • XXXXXXXXXX	Chassis No.(Last 5 digit) • XXXXX		
			Enter Mobile Number	Re-Generate OTP(Last Chance)		
				Enter OTP XXXX		
				Show Details Reset		

Step 9 Clicks on Show Details

Click on the show details button to proceed further.

Ministry of Road Transport & Highways (MORTH)		National Informatics Centre (NIC)
VAHAN CITIZEN SERVICES	Motor Vehicles Department, Maharashtra	Vahan died
🕈 Home 🔹 Online Services 🗸 🚔 Appointment 🗸	How Do I ?+	Avail service for another Vehicle Vehicle Number :XXXXXXX
		Instructions For Conversion Of Vehicle
	Conversion Of Vehicle Registration No Chassis No. (Last 5 digit) - XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	

Step 10 Owner Details

Now, Verify the Owner details.

Ministry of Re	oad Transport & High	ways (MORTH)								National Infor	matics Centre (NIC)
VAI SER सत्यमेव जयते	HAN CITIZEN RVICES			Moto	r Vehicles D	epartment,	Maharashtra		•		Vahan died
🔒 Home	Online Services -	🗢 Appointment 🗸	- How Do I ? -					Avail	service for another	Vehicle Vehicle N	umber : XXXXXXXX
Vehicle No. X	xxxxxxxx									Instructions For C	onversion Of Vehicle
				CON	WERSION O	F VEHICLE					
OWNER DET	TAILS INSURANCE	DETAILS CONVER	SION DETAILS								
Owner Infe	formation										
Owner Name	e			Son/Wife/Daughter of				jine No			
XXXXXXX				XXXXXXXXXX				XXXXXXXXX			
Purchase/De				Vehicle Class				ty Type			
XX-XXX->	XXXX			XXXXXXXXXX				XXXXXXXXX			
Maker				Maker Model				aden Weight (Kg.)			
XXXXXXX	XXXX			XXXXXXXXXX			X	XXX			
Laden Weigh	ht (Kg.)			Seating Capacity			Mai	nufacture Year			
XXXXX				X			X	XXX			
Sleeper Cap	acity			Standing Capacity			Chi	assis No			
X	ucity			X				XXXXXXXXXX			
Registration	Date			Vehicle Type				icle Category			
XX-XXX->				XXXXXXXXXX				XXXXXXXXXX			
Fitness Valid				100000000							
XX-XXX->											
					Fee Pane	əl					
S.No.	De	scription		Fee Amount			Fine Amount			Total Amount	
1.		Conversion of Ve	hicle		XXXX			0.0			XXXX
2.		Smart Card	Fee		XXXX			0.0			XXXX
		Gran	d Total:		XXXX			0.0)		XXXX
									-		
Latest Tax De						-					
Tax Upto	XX-XXX-XXXX	Receipt Da	1011001		XXXX						
*Note: Dear use	er, in case you haven't	done Tax Clearance aft	er paying tax for a p	articular period, then please	contact your RTO	for tax clearance	to avoid any kind of p	enalty and extra ta	x payment.		
Select the Tax M	ode from the below Tabl	e to calculate the Tax									
Tax Details											
Enter the No.of N	Month/Year/Quarter(If Ta	x Upto date.)									
1]									
Tax Head	Tax Mode	Tax From	Tax Upto	Tax Amount	Penalty	Surcharge	Rebate	Interest	Amount1	Amount2	Total
MV Tax	Select	•		0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Road Safety Ta	axSelect	- T		0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Environment Ta	axSelect	-		0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
<u>е</u>		~ .									
	User/Ser	vice Charges: 0		Total Payable Amount (In F	Rs): XXXX						
					Payment	Reset					

Step 11Insurance Details

Verify insurance details, Edit if insurance expire.

Ministry of Road	i Transport & Hi	ghways (MORTH)								National Infor	matics Centre (NIC)
WAHA SERVI	VAHAN CITIZEN SERVICES Motor Vehicles Department, Maharashtra										
🔒 Home 🔅	Online Services	- Appointme	nt 🗸 🔷 How D					Avail	service for another	Vehicle Vehicle N	lumber : XXXXXXXX
Vehicle No. XXX	xxxxxxx									Instructions For C	onversion Of Vehicle
					CONVERSION	OF VEHICLE					
6											
OWNER DETAIL	S INSURANC	CE DETAILS CO	NVERSION DETA	LS							
Insurance De	tails										
Insurance Type				Insurance Company	•		F	Policy No •			
XXXXXXXX	XX			 XXXXXXXXXXXX 			•	XXXXXX			
Insurance from ((DD-MMM-YYYY)	•		Insurance upto (DD-	MMM-YYYY) •		i	nsurance Declared Val	ue •		
XX-XXX-XX	XX			XX-XXX-XXXX				0			
*Declaration: In	surance details	entered by me here	are correct								
					Fee	Panel					
S.No.		Description		Fee Amo	unt		Fine Amount			Total Amount	
1.		Conversion	of Vehicle		XXXX			0.0			XXXX
2.		Smar	t Card Fee		XXXX			0.0			XXXX
			Grand Total:		XX	KX		0.	0		XXXX
Latest Tax Details	5										Ì
Tax Upto	XX-XXX-XXX	(Rece	ipt Date X	X-XXX-XXXX Am	ount)	XXX					,
*Note: Dear user, i	n case you haver	n't done Tax Clearai	nce after paying ta	x for a particular period, then	please contact your	RTO for tax clearance	e to avoid any kind o	f penalty and extra ta	x payment.		
Select the Tax Mode	from the below Ta	able to calculate the	Tax								
Tax Details											
Enter the No.of Mon	th/Year/Quarter(If	Tax Upto date.)	_								
1											
Tax Head	Tax Mode	Tax Fro	n Tax l	Jpto Tax Amount	Penalty	Surcharge	Rebate	Interest	Amount1	Amount2	Total
MV Tax	Select	•		0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Road Safety Tax	Select	•		0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Environment Tax	Select	•		0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	User/S	ervice Charges: 0		Total Payable Amou							

Total Payable Amount (In Rs): XXXX

Payment Reset

Step 12 Conversion Details

Now, provide the vehicle conversion details as per your requirement.

VAHA SERVI	N CITIZEN	iys (MORTH)		Мс	otor Vehicles I	Department, I	Maharashtra	a			Atics Centre (NI
🔒 Home 🛛 🌣	Online Services 👻	Appointment -	A How Do I ? -					Avail	service for another	Vehicle Vehicle Nu	nber:XXXXXXX
icle No. XXX	xxxxxx									Instructions For Cor	version Of Vehicle
				C	ONVERSION (OF VEHICLE					
OWNER DETAIL	.S INSURANCE DI	TAILS CONVER	SION DETAILS								
Conversion D											
Converted to Ve				Converted Vehicle Clas	is: •			Converted Vehicle Cate	gory: •		
******	~~		•	******			•	*****			•
					Fee Par	el					
S.No.	Desci			Fee Amoun		6	Fine Amount			Total Amount	
1.		Conversion of Vet			XXXX			0.0			XXXX
2.		Smart Card	ree d Total:		XXXX			0.0			XXXX
		Gran			~~~~			0.0			~~~
Latest Tax Details											
x Upto	XX-XXX-XXXX	Receipt Dat			100						
			er paying tax for a pa	rticular period, then ple	ease contact your RTC) for tax clearance to	avoid any kind of	f penalty and extra ta	k payment.		
	from the below Table to	o calculate the Tax									
Tax Details	th/Year/Quarter(If Tax U	nto data)									
nter the No.of Woh	un real/guarter(in Tax U	pro date.)									
·											
Tax Head IV Tax	Tax Mode	Tax From	Tax Upto	Tax Amount	Penalty	Surcharge	Rebate	Interest	Amount1	Amount2	Tota
	TEAKEI Y	XX-XXX-XXXX	XX-XXX-XXXX	XXX	0.0	0.0	0.0	0.0	0.0	0.0	XXX
Invironment Tax	Select			0.0	0.0	0.0	0.0	0.0	0.0	0.0	(

User/Service Charges: 0

Total Payable Amount (In Rs): XXX

Payment Reset

Step 13 Application Payment

Now click on payment button to proceed the online payment through payment gateway.

Ministry	of Road Ti	ransport & Hig	hways (MORTH)								National Int	formatics Centre (NIC)
	VAHAN CITIZEN SERVICES Motor Vehicles Department, Maharashtra									Vahan dleel		
🔒 Home	🔅 🔅 On	line Services 🗸	Appointment •	How Do I ? -						vail service for anothe	r Vehicle Vehicle	e Number :XXXXXXXXXX
Vehicle No	XXXXX	XXXXX									Instructions Fo	r Conversion Of Vehicle
					-	CONVERSION	OF VEHICLE	-				
OWNER	R DETAILS	INSURANCI	E DETAILS CONV	ERSION DETAILS								
	version Deta											
	ted to Vehic			-	Converted Vehicle CI	ass: *			Converted Vehicle	Category: •		
~~~	*****			•	******			<b>`</b>	*****			
0.11						Fee F	Panel				<b>T</b> . 14	
S.No. 1.		D	escription Conversion of	Vehicle	Fee Amou	nt XXXX		Fine Amoun		0	Total Amount	XXXX
2.			Smart C			XXXX			0	~ \		XXXX
			G	rand Total:		XXX	(X			0.0		XXXX
Latest Ta	ax Details											
Tax Upto		XX-XXX-XXX	( Receipt	Date XX-XX	X-XXXX Amo	unt X	XXX					
*Note: Dea	ir user, in c	ase you haven'	t done Tax Clearance	after paying tax for a p	particular period, then p	lease contact your F	RTO for tax clearance	to avoid any kind o	f penalty and ext	a tax payment.		
		om the below Tab	ole to calculate the Tax									]
Tax Deta												
Enter the N	o.of Month/	Year/Quarter(If T	ax Upto date.)									
Tax H	lead	Tax Mode	Tax From	Tax Upto	Tax Amount	Penalty	Surcharge	Rebate	Intere		Amount2	
MV Tax Environme	at Tau	-Select	<ul> <li>XX-XXX-XXX</li> </ul>	XX-XXX-XXXX	XXX 0.0	0.0	0.0	0.0		0.0 0.0		0.0 XXX 0.0
Environme	ent tax	00000			0.0	0.0	0.0	0.0		0.0 0.0	1 0	.0 0.0
		User/Se	rvice Charges: 0		Total Payable Amour	t (In Rs): XXX						



# Step 14 Successful Message Box Appear

Confirm to move the application to next stage.

Ministry of R	oad Transport & Highw	ays (MORTH)								National Info	matics Centre (NIC)
	HAN CITIZEN RVICES			N	lotor Vehicles	s Department	t, Maharashtr	a			Vahan dled
A Home	Online Services -	Appointment -	➡ How Do I ? +					Ava		Vehicle Vehicle I	
Vehicle No. ×											
					CONVERSION	OF VEHICLE	2				
OWNER DET	TAILS INSURANCE D	DETAILS CONVERS	SION DETAILS				_				
					Fees Collection Detai	is 🎙	٠				
Conversio	on Details				Do you wan	t to continue					
	o Vehicle Type •			Converted Vehicle	Total Fees in I	Rupee : XXXX		Converted Vehicle Ca	ategory: •		
XXXXXXXXX	xx		<b></b>	XXXXXXXXXXX				XXXXXXXXXXX			
					🗸 Confirm Payme	ent × Cancel					
S.No.	Des	cription		Fee Am			Fine Amoun			Total Amount	
1.		Conversion of Veh			XXXX	< 1 <del>2</del>		0.0			XXXX
۷.		Smart Card Gran	ree d Total:		XXXX	xxx		0.0	0.0		XXXX
					7.0						
Latest Tax De											
Tax Upto	30-11-2017 er, in case you haven't de	Receipt Date				3850		f the second sectors			
			ar paying tax for a pa	inticular period, then	please contact your r	KTO for tax clearance	e to avoid any kind o	or penalty and extra	tax payment.		
Tax Details	ode from the below Table	to calculate the Tax									
	Month/Year/Quarter(If Tax I	Unto date )									
1	indian realization (II 183)	opto date.)									
Tax Head	Tax Mode	Tax From	Tax Upto	Tax Amount	Penalty	Surcharge	Rebate	Interest	Amount1	Amount2	Total
MV Tax	YEARLY -	XX-XXX-XXXX	XX-XXX-XXXX	Tax Amount	Penalty 0.0	Surcharge 0.0					XXX
Environment Ta		AA-AAA-AAAA	~~~~~~~	0.0							0.0
			I			0.0	0.0				

User/Service Charges: 0

Total Payable Amount (In Rs): XXX

Payment Reset

#### **Step 15 ONLINE FEE PAYMENTS: PAYMENT GATEWAY**

Make payment button will allow you to select payment gateway. Select **"SBIePAY"** payment gateway for the e-payment.

🖲 e-VAHAN	MINISTRY OF ROAD TRANSPORT Government of India	C. HIGHWAYS	
	PAYMENT GATEWAY		
	Payment ID:         xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx		Vahan dleel
	<ol> <li>The application fees once paid is refundable only if the application is not accep</li> <li>During the process of making payment by the applicant, by any chances if the : the candidate's account but the same has not been credited to Government ac automatically refunded, through the payment gateway.</li> <li>The refund for fees shall be governed as per Rule 284 of Maharashtra Motor w by the concerned Regional Transport Office.</li> <li>The refund for taxes shall be governed by the provision of section 9 of Maharas Act, 1958 by the concerned Regional Transport Office.</li> </ol>	amount is deducted from count it will be shicles Rules 1989 1958	
	I accept terms and conditions.  Continue		
	Powered by National Informatics Centre, All Right	s Reserved.	

# Step 16 Click on the Checkbox "I accept terms and conditions" and Continue

Now, Accept terms and conditions by selecting the checkbox and then click on **"Continue"** button.

🖲 e-VAHAN	-VAHAN MINISTRY OF ROAD TRANSPORT & HIGHWAYS Government of India			
PAYMENT GATEWAY				
	Payment ID:     XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	ahan IlE-I		
	<ol> <li>The application fees once paid is refundable only if the application is not accepted</li> <li>During the process of making payment by the applicant, by any chances if the amount is deducted from the candidate's account but the same has not been credited to Government account it will be automatically refunded, through the payment gateway.</li> <li>The refund for fees shall be governed as per Rule 284 of Maharashtra Motor vehicles Rules 1989 1958 by the concerned Regional Transport Office.</li> <li>The refund for taxes shall be governed by the provision of section 9 of Maharashtra Motor vehicles Tax Act, 1958 by the concerned Regional Transport Office.</li> </ol>			
	✓ Laccept terms and conditions.           Continue			
Powered by National Informatics Centre. All Rights Reserved.				

#### Step 17 Payment Gateway: Selecting Bank

Now, this will open new page containing list of banks associated with SBIePAY.

Transaction Details	Order Number	Amount XXXX INR + Convenience Fee if applicable will be charged to you.	
Payment Details			
CASH Net Banking Credit Card	State Bank of Hydera	bad has merged with State Bank of India. Please use State Bank of India link	
		Other Banks SBIePay Test Bank   Proceed Cancel	

# **>** Step 18 Proceed further

Select your bank and then click on **"proceed"** button.

Transaction Details	Order Number	Amount XXXX INR + Convenience Fee if applicable will be charged to you.	
Payment Details			
CASH Net Banking Credit Card	State Bank of Hydera	bad has merged with State Bank of India. Please use State Bank of India link.	
	ſ	Other Banks SBIaPay Test Bank    Proceed Cancel	

# Step 19 Proceed further as per the gateway

In this sample page, select "Pay Now" option.

<b>SBIePay</b>				multiAccountPayout2
Transaction Details	Order Number	Amount XXXX INR + Convenience Fee if app	licable will be charged to you.	
Payment Details				
CASH Net Banking Credit Card	Trans GST	Transaction Summary         saction Amount       XXXX         saction Proccessing Fee       X         XX       INR         XX       INR         XX       INR         I Amount to be Paid       XXXX         Pay Now       Cancel	ık of India link.	

# Step 20 Proceed Transaction

In this sample page, select "Successful" option.

SBIePAY Test Bank			
OrderNumber :	XXXXXXXXXXXXXX		
Amount :	хххх		
Successful	Decline		

#### Step 21 Successful Transaction Fee Receipt

#### If bank status is success then transactions get approved and fee receipt will be

Customer Copy						
	E-FEE	RECIEPT				
Transport Department, Government Of Maharashtra						
		ASHI (NEW MUMBAI),MH				
TRANSACTION No./RECEIPT No:	xxxxxxxxxxxxxxxx/xxxxxxxxxxxxxxxxxx	Vehicle Class:	Bus			
Owner Name:	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	Receipt Date:	XX-XXX-XXXX X:X:XX			
Vehicle No:	XXXXXXXXXX	Chassis No:	XXXXXXXXXXX			
Particular	Amount	Penalty	Total			
Smart Card Fee	XXX	0	XXX			
Conversion of Vehicle	XXX	0	XXX			
MV Tax XXX		0	XXX			
GRAND TOTAL (In Rs): 1100- (ONE THOUSAND ONE HUNDRED ONLY) For further query, Please go to the zone RTO : VASHI (NEW MUMBAI),MH NoteThis is computer generated slip, no need of signature. Please submit the print copy of all application form along with original RC and other original documents to concerned Dy /Regional Transport Office						
Home Print Print Owner Details Use this link, If you want to Upload Documents (Upload Document)						
C Verify the receipt by clicking Status>>Verify Receipt on Vahan Online Services portal at https://parivahan.gov.in/vahanservice						

# Step 22 Print Application letter

Application letter generated, now applicant can take the Print as required.



# Thank You