

MOST IMMEDIATE/URGENT

Subject: Contract of Canteen at Traffic Headquarters Todapur, New Delhi.

Enclosed please find herewith terms & condition for contact of canteen at Traffic Police HQ, Todapur for wide publicity through social media. In this regard, willing vendors sending their quotations completed in all respect mention in terms & conditions in favour of DCP/T/HQ, Todapur by 20.07.2023.

The same may please be Uploaded on DTP website.

13/7/23
For DY. COMMISSIONER OF POLICE,
TRAFFIC: HDQRS, DELHI.

TI/Computer

Encls : As above.

No. 31523 / Admn. Br./Traffic/HQ

Dated 14/7/2023



TERMS & CONDITIONS

1. Only Tax payer Firm/Agencies are eligible to run the Tea Canteen and also attached the quotation and also attach documentary proof of having registered with GST with the Technical Bid.
2. A copy of terms and conditions duly signed by the proprietor, as a token of acceptance of the same should be attached along with the tender.
3. The tender will be rejected straightaway without assigning any reasons if the firm/company involves in any criminal case, declared blacklisted by any Govt. /Semi Govt. Department/Agencies etc.
4. In case of any differences, the firm can be called for negotiation to patch up the differences on table amicably prior to approaching court.
5. The contractor should have experience of running such canteen for one year in Delhi Police Department or any Govt. /Semi Govt. Department.
6. The Traffic Unit shall make available the existing place, furniture for maintaining kitchen, Dining Hall, Electricity Connections and Water Supply to the contractor for the purpose and payment of Rent, Electricity bill as well as Water bill shall be made by the contractor.
7. The duration of this contract has been fixed as two years from 06.03.2022. I.e. last date of last contract.
8. The food, drinks etc, shall be of good quality and the quality of the food shall be fixed by the Committee so formed by the TRAFFIC (HQ), TODAPUR and Contractor from time to time.
9. There shall be a Canteen Managing Committee constituted under the chairmanship of DCP/HQ/TRAFFIC, TODAPUR for maintenance of quality and supervision of canteen, particularly to decide and ensure the size and weight of products as per the prevalent legal standards. The contractor shall also ensure the quality of eatables, sanitary conditions and personal hygiene of the canteen employees as per standard laid down in OM No. 10/01/2010 Dir. © dated 10.08.2010 of Min. of Personal, PG and Pensions (DoPT) GOI.
10. The contractor shall abide by all the laws including minimum wages Act Provident Fund Act, Contractor Labour (Regular and abolition) Act, workman compensation act, etc. applicable to him from time to time.
11. The contractor shall engage adequate number of persons for running and maintaining the canteen. He should also employ such number of sweepers so as to keep the canteen clean all the time. Waste eatables and wastage are to be put into the garbage boxes to keep the area clean and hygienic.
12. The contractor should have valid license issued from Govt. agency for running of a canteen. Besides, he shall obtain all other relevant license/certificate, etc. from MCD & Govt./Local Administration, Delhi Fire Services at his own level and cost as per strategic requirement.
13. The agreement can be cancelled on the recommendation of Canteen Managing Committee at any time after giving a notice of 30 days. The contractor shall also

undertake to give 60 days notice in the case he relinquishes the work of canteen.

14. No change in rates/weight shall be made during the validity of the contract period of 02 years except in case of mineral water/cold drink for which the Canteen Managing Committee may agree to revise the rate when there is revision of rates of these items by the manufacturer.
15. The successful contractor shall deposit Rs. 1,00,000/- as security money in the shape of Bank draft in favour of DCP/T/HQ for the due performance and execution of the contract. This amount would be refunded at the expiry of the contract. It shall be forfeited in case the contractor fails to fulfill any of the terms and conditions.
16. That the monthly rent is fixed Rs. 38,200/- per month and the same will be increased on the recommendation of the committee after completion of one year.
17. That the contractor will deposit Rent/License Fee by the 5th day of each month, in advance.
18. That the contract will be on a probation period for 15 days and the Committee will review the continuation on the basis of quality of items prepared by the contractor and if the quality is not satisfactory the contract can be discontinued.
19. That the staff, if any required by the contractor will be appointed by him and one of them shall be considered or deemed as the employee of the Traffic Unit and the contractor or any of its employee shall have no claim against the Traffic Unit, New Delhi.
20. The contractor shall undertake to prepare the food items only in refined oil and in proper hygiene conditions and the committee so constituted for the purpose shall have a right to inspect the kitchen where the food is cooked and if any article of food or raw material are found unhygienic or unfit for human consumption as per the standard of health department, the same will be destroyed under the order of DCP/TRAFFIC (HQ), TODAPUR, Delhi.
21. The contractor shall use good quality crockery and will keep all the utensils in neat & clean conditions.
22. The contractor shall not sublet mortgage, lease-out assign or part with the possession in space partly or wholly to any person.
23. The contractor is required to provide Identity Cards & Uniform and proper police verification and medical fitness to its employees in consultation with the Canteen Managing Committee.
24. That the contractor shall keep the canteen open 0700 hours to 1800 hours on all working days including Saturday. Some time the canteen facility shall be made available during early and late hours keeping in view the arrangements; if advance intimation is given to the contractor all eating items should be made daily and should be available daily.

25. That the TRAFFIC (HQ), TODAPUR shall have no liability whatsoever concerning the persons engaged by the contractor for the purpose and the contractor shall keep the security indemnified against any loss or damage arising due to negligence of employed persons by the contractor.
26. The successful tender/contractor will have to execute an agreement on a judicial stamp paper loss or damage arising due to negligence of employed persons by the contractor.
27. The successful tender/contractor will have to execute an agreement on a judicial stamp paper of Rs. 100/- only within seven days of issuance of work, order.
28. Item list will be modified on mutual agreement.
29. The TRAFFIC (HQ), TODAPUR Unit has right to terminate the contract at any time without assigning any reason.
30. Non-payment of Rent/License Fee will also lead to the termination of contract.
31. All disputes will be under the jurisdiction of Delhi Court.
32. The list of rates of items is attached at Annexure 'A'

Note:-

(A) DOCUMENTS REQUIRED TO BE ATTACHED WITH TECHNICAL BID IN THE FOLLOWING ORDER:-

1. Copy of valid license as per term and conditions.
2. GST Number Registration Certificate.
3. Latest Sales GST/Tax Clearance Certificate/Service Tax deposit receipt.
4. Each page of the terms and conditions duly signed with seal of the firm, in token of acceptance of Terms and Conditions.
5. Experience certificate as mentioned in the terms and conditions.
6. The firm must submit a list of his owners/partners and a certificate to the effect that the firm is neither blacklisted by any Govt./Semi Govt. Department nor any criminal case is registered against the firm or its owner or partners anywhere in India within seven days.
7. All other supporting documents as required in the tender shall be attached


ASSISTANT COMMISSIONER OF POLICE
TRAFFIC (HQ): DELHI.

SIGN. OF TENDERER _____

NAME IN BLOCK LETTERS _____

FULL ADDRESS _____

ANNEXURE-A**LIST OF EATABLES ITEMS TO BE SOLD IN THE CANTEEN, TRAFFIC UNIT, DELHI**

S. No.	Name of items	Net Weight of Item	Unit price inclusive all taxes
1.	Tea ordinary (One Cup)	100 ml.	Rs. 7/-
2.	Tea special (One Cup)	100 ml.	Rs. 10/-
3.	Coffee (One Cup)	100 ml.	Rs. 14/-
4.	Milk	100 ml.	Rs. 15/-
5.	Cold Drink (One Bottle)	As per size	MRP
6.	Juices (Packed)	As per size	MRP
7.	Samosa	50-60 gms.	Rs. 10/-
8.	Bread Pakora	60-70 gms.	Rs. 12/-
9.	Paneer Pakora	40-50 gms.	Rs. 18/-
10.	Bonda	50-60 gms.	Rs. 8/-
11.	Balushai	40-50 gms.	Rs. 10/-
12.	Besan Burfi	40-50 gms.	Rs. 10/-
13.	Besan Laddu	40-50 gms.	Rs. 10/-
14.	Gulab Jamun	40-50 gms.	Rs. 12/-
15.	5 Puri with Sabzi	200-200 mg/ml.	Rs. 28/-
16.	Plain Dosa with Sambhar and Chatni	225-250 gms.	Rs. 22/-
17.	Masala Dosa with Sambhar and Chatni	325-350 gms.	Rs. 28/-
18.	Vada (2 piece) with Sambhar and Chatni	225-250 gms.	Rs. 22/-
19.	Idli (2 piece) with Sambhar and Chatni	225-250 gms.	Rs. 18/-
20.	Mini Thali (Roti)	2 Chapati small + seasonal vegetable or Dal + Salad + Pickle	Rs. 30/-
21.	Mini Thali (Rice)	Rice + Dal/Rajma/Kadi/Chhole + Salad + Pickle	Rs. 30/-
22.	Special Thali	2 Chapati Small + Rice + Dal + Seasonal Vegetable + Pickle + Salad	Rs. 40/-
23.	Roti (Small)	25-30 gms.	Rs. 4/-
24.	Vegetable or Dal	150-200 gms.	Rs. 15/-
25.	Raita (One Plate)	150 ml.	Rs. 10/-
26.	Wafers Branded (Packed)	As per size	MRP
27.	Biscuits salted	As per size	MRP
28.	Biscuits Sweetg	As per size	MRP
29.	Mineral Water	As per size	MRP

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